**Tentative Meeting Minutes**

**Monday, November 9, 2020**

**3:30 pm – 5:00 pm**

**Location:** [**https://astatecall.zoom.us/j/219367161**](https://astatecall.zoom.us/j/219367161)

Meeting ID: 219 367 161

Members present: Kimberley Davis, Susan Whiteland, Dixie Keyes, Prathima Appaji, Audrey Bowser, Nicole Covey, Jacques Singleton by proxy K. Davis, Sarah Labovitz by proxy S. Whiteland, Lance Bryant, quorum met

1. Approval of previous meeting minutes
   1. Motion by Susan, second by Jacques (proxy K. Davis), motion passed
2. EPP Assessment Retreat: Initial Programs reminder given
   1. November 13, 9am-12pm, via zoom
   2. Assign breakout rooms to IPAC members previously emailed to committee
3. Assign review of assessments, committee timelines—this will be decided during Assessment Day on Friday, November 13
   1. Aim of the Day is to review data for programs and look for areas of strength and where to make recommendations
4. Reviewed findings from 2019-2020 EPP Intern Exit Evaluation presented by Audrey Bowser and Prathima Appaji)
5. Considered the status on previous year’s IPAC Annual Report and Head of unit’s response.
   1. Nicole Covey made notations on the report with plans of action.
   2. Nicole Covey informed members that she would be emailing the report to IPAC members for feedback.
   3. Areas discussed included the following:
      1. Quality Assurance Plan
      2. EDA
      3. edTPA
      4. Novice Teacher Survey
      5. Praxis II
   4. Technology Assessment Plan and Diversity Survey discussions were postponed until next meeting
6. Additional IPAC meeting planned for December
   1. Doodle Poll will be sent out to determine date for next meeting
7. Motion to adjourn meeting made by Jaques Singleton (Kim Davis proxy); seconded by Dixie Keys
8. Meeting adjourned at 4:55